

# Badshot Lea Colts Expenses Claim Form



Name:

Team:

Date:

Treasurer Ref No. **XP**

Receipts must be attached to expense form.

### Referee expenses:

Fixture Date	Match details (including home team, opponent name and location)	League or Cup	Amount
Sub Total			

### Miscellaneous expenses:

Expense Date	Description detail	Receipt Y/N	Amount
Sub Total			

Total due

<p>I certify that all expenses included in the above claim were incurred by me in the performance of my duties at Badshot Lea Colts Football Club</p>	<p>Signature</p>
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Approved by: \_\_\_\_\_

Approved Date: \_\_\_\_\_

Cheque. \_\_\_\_\_

Cash. \_\_\_\_\_

Received. \_\_\_\_\_